

CONSTITUTION

1. THE NAME

The name of the organisation is Eynesbury Manor Residents' Association. (EMRA)

2. AIMS OF THE ASSOCIATION

- 2.1 To encourage communication between residents on Eynesbury Manor.
- 2.2 To facilitate a feeling of goodwill and neighbourliness.
- 2.3 To promote the EMRA website by conveying information to residents and producing a quarterly newsletter for distribution throughout the estate.
- 2.4. To organise events to raise funding.
- 2.5 To arrange social events for residents.
- 2.6 To endeavour to maintain and promote a positive environment within the Eynesbury Manor Estate.

3. MEMBERSHIP

- 3.1 Is open to all residents.

4. MANAGEMENT

- 4.1 The Association will be managed by a committee of up to 11 members of the Association to include the elected officers;
- 4.2 The Committee will elect from amongst its membership, the following officials, Chairman, Secretary and Treasurer.
- 4.3 The Committee will be elected annually at the Annual General Meeting.
- 4.4 The Committee can appoint and constitute sub-committees.
- 4.5 The Committee can cooperate with other bodies that have similar aims.

5. MEETINGS

- 5.1 The Annual General Meeting will be held in October each year commencing 2007. 14 days' notice to be given of the AGM.
Accounts to be audited by an independent auditor for presentation at the AGM.
- 5.2 For voting to take place at meetings, the following Quorums must be fulfilled. A Committee meeting, must have five members present.
The Annual General Meeting, must have a minimum of five members present.
- 5.3 Committee meetings will be held as and when the Committee deems one necessary.
- 5.4 Voting decisions will be by simple majority.
- 5.5 Minutes of each meeting will be taken and retained by the Secretary.
- 5.6 An Emergency General Meeting will be called if the Committee cannot resolve a problem by any other method.
- 5.7 An Emergency General Meeting may be called at the request of a Quorum of general Association members.

6. FINANCE

- 6.1 The funds will be administered by the Treasurer and allocated by the Committee.
- 6.2 The financial year of the Association will commence in October 2006.
- 6.3 Signatures on cheques will be two signatures of three appointed Committee officers.
- 6.4 Any monies raised for the Association must be handed to the Treasurer for safekeeping.

7. DISSOLUTION

In the event of the Association being dissolved all monies available will be used to pay any outstanding debts accrued by the Association. The Committee in Office will disperse any monies then remaining at the time of the Dissolution.

8. DECLARATION

The type of association we are is classed as "unincorporated body" and is not required in English Law to have a constitution. The Eynesbury Manor Residents' Association has decided to use a constitution to provide guidance for the Committee Officials in the Association's administration.